



Terms of Reference of the Ethics Committee of the International Association of Applied Psychology

1. Status and Accountability

- 1.1. The Ethics Committee (Committee) is a standing committee of the International Association of Applied Psychology (Association).
- 1.2. The Committee is accountable to the Board of Directors (Board) and reports to it through the Committee Chair.

2. Purpose

- 2.1. The Committee was established by the Board to promote ethical behaviour and provide consultation and advice to it on ethical issues and related matters.

3. Responsibilities

The Committee is responsible for:

- 3.1. Promoting ethical conduct, ethical awareness, and ethical thinking among Association members;
- 3.2. Promoting the *Universal Declaration of Ethical Principles for Psychologists*;
- 3.3. Developing, reviewing, updating, and refining ethical guidelines and policies as necessary;
- 3.4. Providing consultations, opinions, and/or recommendations to the Board regarding Association-related ethical issues; and
- 3.5. Developing and/or providing educational resources on ethics for members.

The Committee is not responsible for:

- 3.6. Reviewing ethics complaints of alleged unethical conduct against Association members, judging responsibility, and seeking resolutions or providing sanction recommendations; and
- 3.7. Reviewing reports of serious criminal convictions or serious sanctions against Association members by external official bodies (e.g., courts, regulatory/licensing/certification bodies, research ethics boards) and providing recommendations regarding IAAP membership.

4. Membership

- 4.1. The Committee, broadly representative of the Membership of the Association, consists of a Chair and a minimum of three Members or Fellows of the Association in good standing and considered by the Board having expertise in the area of ethics.
- 4.2. The Chair and Members of the Committee's terms of office are 4 years, with renewal subject to Chair's or Member's continuing ability to make contributions to the Committee, as well as consideration of the need to maintain a balance between new and experienced members.

5. Meetings

- 5.1. The Chair, the Chair's delegate, or the President may convene meetings as often as needed, but not less than once per year.
- 5.2. The Committee conducts its business through face-to-face or electronic meetings.
- 5.3. The quorum required for conducting a meeting is a majority of the total number of members serving on the Committee, including the Chair or the chair's delegate.
- 5.4. The Chair ensures that a record of all decisions and recommendations of the Committee is maintained.

6. Confidentiality

- 6.1. With the exception of the usual limitations (e.g., court-ordered disclosure due to a lawsuit, or to prevent imminent serious harm), all confidential information and confidential materials shared with or among members of the Committee shall remain confidential, unless the Committee provides or obtains permission to do otherwise.