



INTERNATIONAL ASSOCIATION
OF APPLIED PSYCHOLOGY
<http://www.iaapsy.org/>
Founded in 1920

ASSOCIATION INTERNATIONALE
DE PSYCHOLOGIE APPLIQUEE
Members from 94 countries
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Proposed Rules of Procedure for the Election of IAAP Division 15 President and Appointment of Division Officers

IAAP Division 15 Students in Psychology Division 15 is administered by a board of officers. The Board of Officers shall consist of the President, two Vice-Presidents and the Secretary. IAAP student members can join up to three divisions in addition to joining the student division.

1. If needed, Division 15 may have additional officers for specific functions such as Newsletter Editor Division and Committee Chairs (e.g., the committee for the next ICAP Program, for membership and recruitment, for online communication, for professional affairs).
2. The Division President shall be elected by the members of the Division. The President and the Vice – Presidents shall not be nationals or residents of the same country at the time of the election.
3. The duration of the term of office for each position will be four years. It will start at the end of the International Congress of Applied Psychology (ICAP) and end on the last day of the next ICAP.
4. The President, Vice-Presidents will be allowed to serve only one term and, therefore, will not be eligible for re-election. All other Division Officers will be eligible for re-appointment once.
5. The President and Vice-Presidents of each division will constitute the Division Elections Committee and, with the support of the Secretary-General of the Association and the Chair of the Elections Committee of IAAP, will be responsible for the Division elections.
6. Candidates for President must be members who have paid their IAAP membership fee for the current year and the year prior to the elections, and who have also been members of the division during the year preceding the election and the year during which the elections takes place.
7. Nominees will send to the Chair of the elections committee a self-nomination letter, including one-page resume and a brief statement (maximum: 500 words) in which they highlight their goals and involvement in Division activities, if any.

8. Before submitting a slate of candidates to Division members for voting, the Secretary-General of IAAP will be given the list of nominees for the purpose of verifying their eligibility (i.e., whether or not they meet the conditions for standing for election).
 9. The resume and the statement of each candidate for President-Elect will be made available to Division members in the section of the IAAP website dealing with the elections.
 10. A listing of the names and email addresses of the members of the Division will be posted in a members-only area of the Division's election website throughout the election cycle. The listing will be created so that it can be opened and read only, without possibility for downloading, copying or printing.
 11. Elections will be held during the year preceding the ICAP in accordance with the calendar below:
 - From January 15 until March 15: Call for nominations for President.
 - From March 15 until March 30: Verification of eligibility of nominees and nominators.
- If the Division Elections Committee receives only one eligible nomination, the candidate will be deemed elected President by acclamation. If it receives more than one eligible nomination, there will be a vote.
- The voting period will begin in April 1st and end on April 30.
12. Whenever there is more than one candidate, the elections will be conducted electronically. There will be 2 Vice-Presidents and a Secretary of the Student Division. The nominees will be ranked according to the number of votes and the top vote getter will be President, with the President and the other top 3 vote-getters deciding among themselves who will serve as Secretary.
 13. The eligible nominations and resumes will be posted on the Student Division website. Postings will occur immediately as nominations are received and eligibility is verified, so that division members will be able to see whether there are other candidates and how many of them there are. Allow nominees to withdraw, up to the end of the nomination period (March 15).
 14. The President of Division will announce the name of the newly elected President and Vice - Presidents at the Division business meeting during the ICAP.
 15. The incoming President will announce at the Division business meeting who he or she has appointed appoint for Secretary of the Division and will do the same for the other appointments, if any.
 16. The Division Elections Committee will act as mediator in the case of a conflict regarding the election within a division. If it fails to resolve the issue, the case will be submitted to the Elections Committee of IAAP for mediation.